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Foothill AIDS Project

Title VI Plan

**Date Adopted:** January 20, 2016

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**I. Plan Statement**

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

**a. Notice to the public**

Foothill AIDS Project (FAP) is committed to ensuring that no person is excluded from participation in, or denied the benefits of its transportation services on the basis on race, color or national origin, as protected by Title VI in Federal Transit Administration Circular 4702.1.B.

**i. Sample of Notice to the public**

**Notifying the Public of Rights Under Title VI**

**Foothill AIDS Project**

- Foothill AIDS Project (FAP) operates its programs and services without regard to race, color or national origin in accordance with Title VI of the Civil Rights Act.

Any person who believes he or she has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with FAP.

- For more information on FAP’s civil rights program and the procedures to file a complaint, please contact:

FAP

Transportation Coordinator

760-684-4368

Located at: 16501 Walnut Street, Unit 8, Hesperia, CA 92345

Email: [transportation@fapinfo.org](mailto:transportation@fapinfo.org)

Website: [www.fapinfo.org](http://www.fapinfo.org)

- A complainant may also file a complaint directly with the Federal Transit Administration by filing a complaint with The Office of Civil Rights, Attention Title VI Program Coordinator, East Building, 5<sup>th</sup> Floor-TCR, 1200 New Jersey Ave., SE Washington, D.C. 20590
- If assistance is needed in another language, please contact FAP’s Hesperia office at 760-684-4368 for assistance in Spanish or VVTA’s language assistance line at 760-948-4021

## **Notificación al Público de sus Derechos**

### **Foothill AIDS Project**

- Foothill AIDS Project (FAP) opera su programa y servicios de transporte sin distinción de raza, color y país de origen en conformidad con el Título VI de la Ley de Derechos Civiles.

Cualquier persona que cree que ha sido agraviada por cualquier práctica discriminatoria ilegal bajo el Título VI podrá presentar una queja ante FAP.

- Para obtener más información sobre los derechos civiles y como obtener los procedimientos para presentar una queja con FAP, por favor contacte a:

FAP

Coordinador de Transporte

760-684-4368

Located at: 16501 Walnut Street, Unit 8, Hesperia, CA 92345

Email: [transportation@fapinfo.org](mailto:transportation@fapinfo.org)

Website: [www.fapinfo.org](http://www.fapinfo.org)

- Tambien puede presentar una queja directamente con la Administracion Federal de Transito contactando a The Office of Civil Rights, Attention Title VI Program Coordinator, East Building, 5<sup>th</sup> Floor-TCR, 1200 New Jersey Ave., SE Washington, D.C. 20590
- Si necesita asistencia en otro lenguaje, por favor llame a las oficina de FAP en Hesperia 760-684-4368 para asistencia en español o la línea de asistencia en otros lenguajes de VVTA 760-948-4021

## **II. Title VI Information Dissemination**

Title VI information notice shall be prominently displayed in the office of FAP and in their vehicles used for transportation services.

Notices are available in English and Spanish, and also available on the company's website at [www.fapinfo.org](http://www.fapinfo.org). The name of the transportation coordinator can be found on the company website or by contacting the office at 760-684-4368 for any additional information needed relating to non-discrimination obligation.

Title VI information shall be disseminated to FAP employees annually via Employee Acknowledgement of Title VI Policy distributed at the first monthly staff meeting of the year (i.e. January). This policy reminds employees of FAP's policy statement, and of their Title VI responsibilities in their daily work and duties.

During New Employee Orientation, new employees are informed of the provision of Title VI and FAP's expectations to perform their duties accordingly.

All employees are provided a copy of the Title VI Plan and are required to sign the Acknowledgement of Receipt which will be kept on record in their employee file.

## **III. Title VI Complaint Procedures**

### **a. How to file a Title VI Complaint**

The complainant may file a written and signed complaint form which can be found on FAP's website at [www.fapinfo.org](http://www.fapinfo.org) along with procedures for submitting and appealing complaints. Forms should be filed with FAP's Transportation Coordinator at FAP's Hesperia office located at 16501 Walnut Street, Unit 8, Hesperia, CA 92345. Complaints may also be e-mail to [transportation@fapinfo.org](mailto:transportation@fapinfo.org) or faxed to 760-995-4323.

The complaint should include:

- Name, mailing address and contact information.
- How, when, where and why complainant believes discrimination occurred. Please include location, names of those involved and contact information of any witnesses.
- Other information that may be deemed significant.

### **b. After a complaint is submitted**

All complaints alleging discrimination based on race, color or national origin in a service or benefit provided by FAP transportation services will be directly

addressed by FAP. FAP shall also provide appropriate assistance to complainants, including those persons with disabilities, or who are of limited English proficiency. Additionally, FAP shall make every effort to address all complaints in an expeditious and thorough manner.

A letter acknowledging receipt of complaint will be mailed within seven (7) working days. Please note that in responding to any requests for additional information, a complainant's failure to provide the requested information may result in the administrative closure of the complaint.

Complainants will be investigated by FAP and shared with Victor Valley Transit Authority. Every effort will be made to respond to Title VI complaints within sixty (60) working days of receipt of such complaints if not sooner.

### **c. Investigation of Complaints and Appeal Process**

FAP's Transportation Coordinator will take complaints and then forward them to the FAP's Transportation Quality Assurance (QA) staff who is the agency's Title VI Complaint Coordinator

The Quality Assurance staff will investigate the complaint and make a determination. Formal investigation of the complaint will be confidential and include, but is not limited to, details of the specific incident, frequency and dates of occurrences and names of any witness. At the conclusion of the investigation, the complainant will be notified of the resolution.

If the complainant is not satisfied with the resolution, an appeal process is available. An appeal request for review of a determination of unlawful denial of access or accommodation to services must be filed, in writing, within sixty (60) calendar days of the determined resolution.

The written appeal must include the complainant's name, address and telephone number as well as a statement of the reason(s) why the applicant believes the denial of accommodation request or access to services was inappropriate as recommended by the transportation committee.

The written appeal will be forwarded to the Transportation Committee, comprised of two FAP's staff members and two community representatives. They will set a mutually agreed-upon time and place for the review process with the applicant and/or representatives within thirty (30) working days of the appeal request. The applicant may submit documents or other information to be included with the record and considered in the review process. Anyone needing special accommodations may contact FAP at 760-684-4368 for assistance.

The right of the appellant to a prompt and equitable resolution of the complaint must not be impaired by the appellant's pursuit of other remedies, such as filing a complaint with the Department of Justice or other appropriate Federal agency, or the filing of a suit in State or Federal Court. Use of this procedure is not a prerequisite to the pursuit of other remedies.

**d. Disposition of Complaints and Resolution**

- 1. Sustained Complaints:** If the complaint is substantiated and a probable cause of a discriminatory practice based on race, color or national origin is found to exist, FAP shall endeavor to eliminate said practice by means of a Remedial Action Plan. The Remedial Action Plan shall include: 1) A list of all corrective actions accepted by the agency; 2) Description of how the corrective action will be implemented; and 3) A written assurance that the agency will implement the accepted corrective action in the manner discussed in the plan.
- 2. Un-Sustained Complaints:** If there is insufficient evidence to either prove or disprove the allegation(s) both parties to the complaint will be informed of the reason(s) for this disposition.
- 3. Unfounded Complaints:** If it is determined that an act reported pursuant to this policy/procedure did not in fact occur, an unfounded finding shall be made.

In addition to the complaint process described above, a complainant may file a Title VI complaint with the following offices:

Federal Transit Administration  
Office of Civil Rights  
Attn. Title VI Program Coordinator  
East Building, 5<sup>th</sup> Floor –TCR  
12 New Jersey Avenue, SE  
Washington, D.C. 20590

**e. Procedimiento de Queja bajo el Título VI**

Como un beneficiario de fondos federales, FAP está obligado a cumplir con lo dispuesto en el Título VI bajo la Ley de los Derechos Civiles de 1964 y asegurarse de que sus servicios se proporcionen en base no discriminatoria. FAP ha puesto en marcha un procedimiento de queja bajo el Título VI, que emboza un proceso de disposición local de quejas y es consistente con las pautas de la Circular 4702.1B de la Administración Federal de Transito Circular 4702.1B del 1 de octubre del 2012.



Cualquier persona quien cree que ha sido discriminada por motivos de raza, color, u origen nacional por FAP puede presentar su denuncia bajo el Titulo VI. FAP investiga las quejas no más de 60 días después del incidente. FAP solo procesa quejas que son sometidas de forma completa.

Luego de someter su queja, FAP contactara a la persona quien la presenta a través de una carta en la que se reconoce que la queja ha sido recibida y tiene mérito bajo la jurisdicción de FAP. FAP tiene 60 días para investigar la queja.

Las quejas pueden ser hechas por escrito en el formulario de quejas que se encuentra en la página web de FAP [www.fapinfo.org](http://www.fapinfo.org) junto con los procedimientos delineados en este plan. Los formularios debe ser sometidos a Coordinador de Transporte de FAP quien esta localizado en la oficina de Hesperia 16501 Walnut St., Unit 8, Hesperia, CA 92345. Quejas también pueden ser hechas por correo electrónico o fax usando el mismo formulario y enviándolas a [transportation@fapinfo.org](mailto:transportation@fapinfo.org) o 760-995-4323.

La queja debe incluir los siguientes datos:

- Nombre, dirección y número de teléfono
- Como, cuando, adonde y porque usted cree que ha sido discriminado  
Por favor incluya nombres de testigos u otras personas involucradas, así como también nombre del lugar específico donde el incidente ocurrió
- Cualquier otra información que sea considerada significativa

Además, quejas también pueden ser enviadas a:

Federal Transit Administration  
Office of Civil Rights  
Attn. Title VI Program Coordinator  
East Building, 5<sup>th</sup> Floor –TCR  
12 New Jersey Avenue, SE  
Washington, D.C. 20590

## f. Sample Complaint Form

<b>Section I: <i>Please write legibly</i></b>		
1. Name:		
2. Address:		
3. Telephone:	3.a. Secondary Phone ( <i>Optional</i> ):	
4. Email Address:		
5. Accessible Format Requirements?	<input type="checkbox"/> Large Print	<input type="checkbox"/> Audio Tape
	<input type="checkbox"/> TDD	<input type="checkbox"/> Other
<b>Section II:</b>		
6. Are you filing this complaint on your own behalf?	YES*	NO
*If you answered "yes" to #6, go to Section III.		
7. If you answered "no" to #6, what is the name of the person for whom you are filing this complaint? Name:		
8. What is your relationship with this individual:		
9. Please explain why you have filed for a third party:		
10. Please confirm that you have obtained permission of the aggrieved party to file on their behalf.	YES	NO
<b>Section III:</b>		
11. I believe the discrimination I experienced was based on ( <i>check all that apply</i> ):  <input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin		
12. Date of alleged discrimination: ( <i>mm/dd/yyyy</i> )		
13. Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known), as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.		

<b>Section IV:</b>		
14. Have you previously filed a Title VI complaint with FAP?	YES	NO
<b>Section V:</b>		
15. Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?		
[ ] YES*    [ ] NO		
If yes, check all that apply:		
[ ] Federal Agency _____	[ ] State Agency _____	
[ ] Federal Court _____	[ ] Local Agency _____	
[ ] State Court _____		
16. If you answered "yes" to #15, provide information about a contact person at the agency/court where the complaint was filed.		
Name:		
Title:		
Agency:		
Address:		
Telephone:		Email:
<b>Section VI:</b>		
Name of Transit Agency complaint is against:		
Contact Person:		
Telephone:		
<b>Signature and Date of Complainant Required Below</b>		
Signature: _____ Date: _____		

<b>Sección I: Información Básica</b>		
1. Nombre:		
2. Dirección:		
3. Teléfono:	3.a. Teléfono adicional ( <i>Opcional</i> ):	
4. Correo Electronico:		
<b>Section II: Datos de la victima (si diferente al anteriores)</b>		
5. Nombre:		
6. Dirección:		
7. Teléfono:		
8. Explique su relación con esta persona:		
9. Confirme que ha obtenido autorización de esta persona para presentar esta queja de discriminación:	Sí	No
<b>Section III: Datos necesarios</b>		
11. Creo que la razón de la presunta discriminación es debido a (indique todos los que apliquen):  <input type="checkbox"/> Raza <input type="checkbox"/> Color <input type="checkbox"/> País de Origen		
12. Fecha de la presunta discriminación: ( <i>mes/día/año</i> )		
13. Describa en sus propias palabras la presunta discriminación. Proporcione todos los detalles y hechos pertinentes y circunstancias en torno a la presunta discriminación que ayudara a FAP a investigar su queja. Puede utilizar el reverso de este formulario si requiere espacio adicional. También puede añadir cualquier material escrito u otra información que considere relevante a su queja.		
<b>Section IV:</b>		
14. Ha presentado previamente una queja de discriminación ante FAP?	SI	NO
<b>Section V:</b>		
15. Ha presentado esta queja a cualquier otro organismo local, estatal o federal, o con cualquier tribunal estatal o federal? <input type="checkbox"/> YES* <input type="checkbox"/> NO		

De ser así, indique todos los organismos apropiados:

Agencia Federal \_\_\_\_\_

Agencia Estatal \_\_\_\_\_

Corte Federal \_\_\_\_\_

Agencia Local \_\_\_\_\_

Corte Estatal \_\_\_\_\_

16. Si contesto "SI" a la pregunta anterior, provea la información sobre la persona a quien se puede contactar a la agencia/corte donde la queja fue presentada.

Nombre:

Título:

Agencia:

Dirección:

Teléfono:

Email:

**Firma y fecha de la persona quien presenta esta queja:**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

#### **IV. List of Complaints Filed**

FAP has not been involved in any transportation-related Title VI investigations, lawsuits or complaints.

#### **FAP List of Investigations, Lawsuits and Complaints**

Type of Process	Date	Summary (including basis of complaint)	Status	Action(s) Taken
Investigations				
1. None				
Lawsuits				
1. None				
Complaints				
1. None				

#### **V. Subcontractors and Vendors Statement**

All subcontractors and vendors who receive payments from FAP where funding originates from any Federal financial assistance are subjected to the provisions of Title VI of the Civil Rights Act of 1964 as amended. Written contracts shall contain non-discrimination language, either directly or through the bid specification package which becomes an associated component of the contract.

#### **VI. Limited English Proficiency (LEP) Plan**

FAP provides transportation to low-income individuals living with HIV/AIDS, senior citizens 60 and older and wheelchair bound disabled individuals and their care givers utilizing a 16 passenger bus with wheelchair lift. Outreach is done to reach and inform frail individuals who have no means of transportation and have difficulty accessing mass transit. This program is designed to assist frail individuals with a tailored door to door services utilizing a volunteer assistant, when available, on the bus who can socially, physically and verbally support the needs of passengers. The service is free of charge and supported through donations and grant income. The service area for FAP is the High Desert Community including the cities of Victorville, Hesperia, Adelanto and Apple Valley.

FAP will make every effort to provide services to all LEP persons. FAP will provide language assistance and translation of brochures, complaint forms, intake sheets and public notices for Spanish speaking individuals only. The table below shows the top five (5) foreign languages spoken in FAP’s service area. Only the Spanish speaking clients fall within the Safe Harbor Provision of 5% or 1,000 persons per total population. Of the populations listed below, not all are qualified to receive services from FAP. Information was obtained from the U.S. Census Bureau 2009 – 2013 5 year estimate American Community Survey.

<b>Hesperia, Apple Valley, Victorville, Adelanto</b>	<b>Population</b>	<b>Percentage of Total Population</b>
<i>Total Population</i>	282,980	100%
<i>Total Eligible Population (60+ or Disabled)</i>	52,865	18.68%
Spanish speakers who speak English less than “very well”	26,918	9.5%
Tagalog speakers who speak English less than “very well”	746	0.2636%
Vietnamese speakers who speak English less than “very well”	451	0.15937%
Korean speakers who speak English less than “very well”	366	0.12933%
Russian speakers who speak English less than “very well”	276	0.09753%

This document serves as the plan for FAP to provide persons with Limited English Proficiency (LEP) services that are in compliance with Title VI of the Civil Rights Act of 1964.

The purpose of this plan is to provide a framework for the provision of timely and reasonable language assistance to LEP persons to ensure meaningful access to transportation services provided.

- **LEP persons eligible to be served**

The service area including Hesperia, Apple Valley, Victorville and Adelanto have an estimated population of 4,011 LEP persons over the age of 60 eligible for FAP transportation services. In addition, an estimated population of 1,109 LEP persons with a disability qualify for FAP transportation services. Information was obtained from the U.S. Census Bureau 2009 – 2013 5 year estimate American Community Survey.

- **Frequency of contact with LEP persons**

In one year of transportation services the LEP Spanish speaking ridership encountered at FAP is a total of 5 LEP clients. One hundred percent (100%) LEP contacts making inquiries have been provided services. There have been no requests for services by individuals with limited English proficiency other than Spanish speaking.

- **Importance of services to LEP persons**

Services are provided for non-emergency transportation considered necessary for independent living. Services are used to access medical appointments, grocery shopping and other necessary social support activities. All recipients must be ambulatory or self-sufficient if wheelchair bound or have a care giver who may assist them at their destination. Program recipients are picked up at their homes and taken to necessary destinations. This is a door to door services which minimalizes any barriers to access for all clients. A Spanish speaking volunteer rides along to assist passengers as scheduled if driver is not bilingual.

- **Language Assistance**

To facilitate communication with LEP individuals, FAP works with bilingual staff at our offices for a minimum of two days per week for call in assistance. Interpreters or bilingual staff assists with telephone intake and understanding of program orientation to service availability. In addition, LEP individuals needing assistance in a language other than Spanish may contact VVTA's Language Assistance Line at 760-948-4021.

Passengers are scheduled ahead of time and are accommodated as scheduled with language assistance cards or volunteer interpreter when they are utilizing the free transportation service. If bus driver is not bilingual, he or she, will be supplied basic Spanish language communication phrases to assist passengers utilizing transportation services.

The following printed documents shall be available in Spanish:

- Client intake form
- Informational flyer about transportation program
- Notice of Title VI requirements
- Complaint form
- Complaint procedures

- **LEP plan evaluation process**

To evaluate how well FAP is accommodating and providing services to LEP individuals, Quality Assurance staff will randomly conduct a Rider Satisfaction Survey.

Passengers are provided with a survey in Spanish to suggest changes, improvements or support the effectiveness of the current procedures.



Quarterly meetings of the transportation committee are scheduled to discuss and address needs which may arise and determine a resolution. In addition the plan will be evaluated in accordance with the most updated FTA Title VI Circular and/or Caltrans most updated SMP.

- **Training of FAP staff**

FAP conducts training at time of hire and quarterly thereafter in conjunction with the evaluation process to provide employees tools to assist LEP clients. Additionally, supplemental training are provided to address specific situations which may arise during normal operations as needed, and at minimum annually at one of the agency's general staff meetings.

Trainings include, but are not limited to, procedures for connecting LEP clients with available translators, utilization of software to provide word translation and word cards to provide commonly used phrases which will assist with LEP passenger needs.

- **LEP Outreach**

Volunteers and staff supporting LEP with Spanish interpretation manage office phones at no costs. Case managers located at the Public Health Department clinics disseminate flyers and inform patients of the transportation program in Spanish and English.

In addition coordinating with the Regional Center to ensure all communication regarding transit services are provided to the public.

- **Safe Harbor Provision**

The Federal Transit Authority Circular 4702.1B states:

*"DOT has adopted DOJ's Safe Harbor Provision, which outlines circumstances that can provide a "safe harbor" for recipients regarding translation of written materials for LEP populations. The Safe Harbor Provision stipulates that, if a recipient provides written translation of vital documents for each eligible LEP language group that constitutes five percent (5%) or 1,000 persons, whichever is less, of the total population of persons eligible to be served or likely to be affected or encountered, then such action will be considered strong evidence of compliance with the recipient's written translation obligations. Translation of non-vital documents, if needed, can be provided orally. If there are fewer than 50 persons in a language group that reaches the five percent (5%) trigger, the recipient is not required to translate*

*vital written materials but should provide written notice in the primary language of the LEP language group of the right to receive competent oral interpretation of those written materials, free of cost.*

*These safe harbor provisions apply to the translation of written documents only. They do not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and are reasonable. A recipient may determine, based on the Four Factor Analysis, that even though a language group meets the threshold specified by the Safe Harbor Provision, written translation may not be an effective means to provide language assistance measures. For example, a recipient may determine that a large number of persons in that language group have low literacy skills in their native language and therefore require oral interpretation. In such cases, background documentation regarding the determination shall be provided to FTA in the Title VI Program."*

Spanish Speaking population that speaks English less than very well is 7% of the total population which is the only quantifiable LEP language group. FAP translates the vital documents in Spanish to ensure compliant and following the Safe Harbor Provision as outlined in our Title VI Plan

## **VII. Public Participation Plan/Outreach**

### **a. Demographic Analysis**

<b>Hesperia, Apple Valley, Victorville, Adelanto</b>	<b>Population</b>	<b>Percentage of Total Population</b>
<i>Total Population</i>	282,980	100%
<i>Total Eligible Population (60+ or Disabled)</i>	52,865	18.68%
Spanish speakers who speak English less than “very well”	26,918	9.5%
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Vietnamese speakers who speak English less than “very well”	451	0.15937%
Korean speakers who speak English less than “very well”	366	0.12933%
Russian speakers who speak English less than “very well”	276	0.09753%

### **b. Proactive Strategies and Procedures**

Outreach includes contact and distribution of information to local medical groups, grocery stores, Public Health Department clinics, hospitals and other agencies which cater to individuals who would benefit from the service. Services are discussed through press releases and via speaking engagements with local agencies, medical

facilities and living facilities where HIV/AIDS+ individuals, senior and frail individuals reside and access services.

Referrals come from San Bernardino County Department of Public Health clinics, Aging and Adult Services, medical providers of HIV Health services, Victor Valley Transit Authority, High Desert Medical Groups, and other service agencies, as well as internally. Out of pocket costs include printing Spanish language forms and flyers to be delivered to these agencies. Cost of printing is \$0.10 per black and white copy and \$0.50 per color copy needed.

FAP distributes flyers about available transportation services at local medical facilities and other service agencies mentioned above.

FAP participates in various resource meetings to share resources available.

FAP participates with Victor Valley Transit Authority to provide free transportation services to low income individuals living with HIV/AIDS, disabilities and senior citizens who cannot otherwise access public transportation.

### **c. Proactive Strategies to Involve Minority and LEP Populations**

While the LEP population in FAP's service area does not meet the Safe Harbor Threshold with the exception of Spanish, therefore voiding the requirement for written translation, FAP is committed to making its services accessible to all individuals. FAP may use the following strategies to make its services accessible to LEP individuals:

- Volunteers and staff supporting LEP with Spanish interpretation will manage office phones at no costs
- Case managers located at the Public Health Department clinics will disseminate flyers and inform patients of the transportation program in Spanish and English
- FAP will distribute flyers in English and Spanish identifying its transportation services to community groups and agencies that work with LEP populations, should these exist
- FAP will develop and cultivate relationships with community agencies that serve LEP population
- FAP will have access to language assistance cards for translation services on board its vehicle at all times
- Partner with VVTA by providing LEP individuals with VVTA's language assistance line for translation and information services

FAP will assess the language need of residents within its services area on a continuous basis. Should another group with limited English proficiency meet the Safe Harbor threshold, FAP will review its plan and strategies to effectively engage with non-English speaking populations.



## SERVICIO DE TRANSPORTE GRATUITO EN EL ÁREA DEL HIGH DESERT\*

DEJA QUE TE RECOJAMOS EN TU CASA Y LLEVEMOS A TU DESTINO. PARA MAYOR INFORMACIÓN SOBRE EL PROGRAMA Y PARA CONFIRMAR SI ERES ELEGIBLE, LLAMA AL 760-684-4368



SI NECESITAS TRANSPORTE, DEJANOS SABER. TE LLEVAMOS DE COMPRAS AL SUPERMERCADO, A CITAS MEDICAS Y A OFICINAS DE GOBIERNO.

\* PERSONAS DEBEN SER MAYORES DE 60 O PADECER DE DISCAPACIDADES PARA CALIFICAR EN EL PROGRAMA DE TRANSPORTE DE FAP. VICTORVILLE, APPLE VALLEY Y HESPERIA SON ALGUNAS DE LAS CIUDADES QUE SERVIMOS.



**FREE TRANSPORTATION SERVICES IN THE HIGH DESERT REGION\***

LET US PICK YOU UP AT YOUR HOME AND TAKE YOU TO YOUR DESTINATION. FOR PROGRAM ELIGIBILITY AND FURTHER INFORMATION PLEASE CONTACT 760-684-4368



IF YOU NEED A RIDE, LET US KNOW! WE'LL TAKE YOU GROCERY SHOPPING, TO MEDICAL APPOINTMENTS AND TO SOCIAL WELFARE OFFICES.

\* INDIVIDUALS MUST BE SENIORS 60 YEARS OR OLDER **OR** INDIVIDUALS WITH DISABILITIES TO QUALIFY FOR FAP'S TRANSPORTATION PROGRAM. CITIES SERVED INCLUDE VICTORVILLE, APPLE VALLEY, AND HESPERIA.

**VIII. Racial breakdown of transit related boards and committees**

There are no transit related committee for this agency at this time.

**IX. Equity Analysis**

There is no equity analysis for this agency at this time as FAP does not have any transit facilities and the requirement is not applicable.

## X. Foothill AIDS Project's Board of Directors Resolution and Approval of Title VI Program



233 W. HARRISON AVE  
CLAREMONT, CA 91711  
T. 909-482-2066  
F. 909-482-2070  
MAIN OFFICE

3576 ARLINGTON AVE, STE 206  
RIVERSIDE, CA 92506

670 N. ARROWHEAD AVE, STE A  
SAN BERNARDINO, CA 92401

16501 WALNUT ST, UNIT 8-9  
HESPERIA, CA 92345

### RESOLUTION OF THE BOARD OF DIRECTORS OF FOOTHILL AIDS PROJECT

On Wednesday, January 20, 2016 Foothill AIDS Project's (FAP) Board of Directors passed a resolution approving the agency's plan to adhere to Title VI of the Civil Rights Act of 1964. This plan prohibits discrimination on the basis of race, color or national origin in programs and activities receiving Federal financial assistance.

FAP's Board of Directors fully supports the adoption of the Title VI Plan thereby ensuring that no person is excluded from participation in, or denied the benefits of its transportation services on the basis of race, color or national origin.

Therefore, be it resolved by FAP's Board of Directors as follows:

1. The recitals above are true and correct and are adopted as findings
2. The Executive Director is hereby authorized to execute all necessary documents as required by Title VI
3. The Executive Director is further authorized to implement the Title VI Plan developed by FAP

**ADOPTED AND APPROVED this 20<sup>th</sup> day of January 2016.**

  
Michael Maher, Board Secretary